

NATIONAL UNIVERSITY of SINGAPORE
Graduate Office, Mechanobiology Institute, Singapore

HIGHER DEGREE AND/OR RESEARCH SCHOLARSHIP APPLICATION
Doctor of Philosophy

Transcript Request Form

To the Applicant:

Kindly complete this section of the form and send it to the Registrar (or the relevant person-in-charge) of the University which you are requesting your transcript.

Applicants who are requesting for transcript from NUS itself, please submit your application online at <http://www.nus.edu.sg/registrar/adminpolicy/transcripts.html>. An application fee of \$5.00 (excl GST) is applicable. To have this form attached to the transcript, you can email this form to transcript@nus.edu.sg as an attachment or submit it at the Student Service Centre. Please indicate in the Remarks column in the Online request, the mode and date that you have submitted this Form.

Applicant's Name : _____ Date of birth : _____

Applicant's Tel : _____ Applicant's Email : _____

University : _____

Date of Enrolment : (from) _____ (to) _____

Date of Conferment : _____ Degree Conferred : _____

NUS Dept/Div applied to : Mechanobiology Institute, Singapore

To the Registrar/Person-in-charge

1. The person whose name appears above is applying for admission to our higher degree programme.
2. The application cannot be considered without an official transcript of academic records submitted by your University. This transcript must bear the stamp of your University and the name and signature of the Registrar or authorised person.
3. Subject to the rules governing your University, the transcript should include:
 - (a) Date of enrolment
 - (b) A list of all subjects taken (with dates), and the grades obtained for each subject.
 - (c) Title of degree awarded and date of conferment.
 - (d) Rank in class
 - (e) Interpretation or explanation of grades
4. If the transcript is in a language other than English, please provide an official English translation.
5. Please send the official transcript together with this form in a sealed envelope whose opening bear security seals used by the University to the **Mechanobiology Institute, Singapore Graduate Office, 5A Engineering Drive 1, T-Lab Buidling, #05-01, S117411.**

The **closing date** for receipt of application is : **End January** (for August Intake)